

**STATE OF COLORADO  
DEPARTMENT OF THE TREASURY  
UNCLAIMED PROPERTY DIVISION**

WALKER STAPLETON  
STATE TREASURER

PATTY WHITE  
DIRECTOR

Office use only  
Date of claim:  
Claim ID:  
Source:

FirstName LastName  
Address  
City ST Zip

[SAMPLE TEXT]

**CLAIM FORM**

The Colorado State Treasurer's Great Colorado Payback wants to reunite owners or their heirs with the reported unclaimed property. Ownership of the reported property must be verified by the claimant. As a claimant, please review A. Owner Information, complete the questions in B. & C., and attach the documentation requested in section D. to support your claim. Sign and notarize section E. AFFIDAVIT and return the completed form and supporting documentation to the address below. (see the back of this form for helpful information.)

**A. Owner Information**

Reported Owner(s):

Reporting Company:

Type of Property:

CUSIP Number

Total Shares Claimed

Symbol

Property ID:

Issuer Name

Total Cash Claimed

Year:

Amount:

Shares

**B.** What is your relationship to the reported owner:

**C.** Claimant's Social Security Number:

**D. Documentation Necessary to Prove Ownership**

Original signed and NOTARIZED claim form and return all pages of the form. If the value of your claim is less than \$100, the claim form does not need to be notarized (faxes are not accepted)

Copy of the reported owner's and co-owner's current drivers license

Verification of the reported owner's and co-owner's social security number

Verification of the reported address

If claiming as someone other than the reported owner, see reverse side of the Claim Form

If claiming stock or other security related items, see reverse side of the Claim Form

Proof of name change if different from reported

Attach all documents to the completed and notarized claim form and return it to the address below.

**E. AFFIDAVIT**

Under penalties of perjury, I certify that the information provided on this claim is true, and all supporting documentation presented are original or true unaltered copies of the original documents. Upon payment of this claim said claimant will indemnify and hold harmless the Colorado State Treasury, Officers and Employees from any damages, claims or losses of any kind resulting from payment of the above described property to the claimant.

\* Claimant's Signature

Co-Owner's Signature (if Applicable)

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public \_\_\_\_\_ Commission Expires \_\_\_\_\_ SEAL

\* PLEASE NOTE: ALWAYS CHECK WITH THE STATE TREASURER'S GREAT COLORADO PAYBACK OFFICE BEFORE SIGNING ANY AGREEMENT TO PAY FOR RECOVERY SERVICES. CONTRACTS FOR LOCATION OR FINDING AN ACCOUNT OR OTHER UNCLAIMED PROPERTY ARE UNENFORCEABLE FOR 24 MONTHS AFTER THE MONEY IS DELIVERED TO THE TREASURY. THE GREAT COLORADO PAYBACK DOES NOT CHARGE A FEE TO ASSIST YOU IN RECOVERING YOUR LOST PROPERTY.

1580 Logan St., Suite 500 DENVER, CO 80203

METRO: (303) 866-6070 TOLL FREE: (800) 825-2111 FAX: (303) 866-6154

Please check our website ( [www.colorado.gov/payback](http://www.colorado.gov/payback) ) for the status of your claim.

[SAMPLE TEXT]

**INFORMATION ABOUT CLAIMING**

**HEIR, EXECUTOR, PERSONAL, REPRESENTATIVE, TRUSTEE**

Provide information of decedent's report address (ie: previous address found on old utility bill, post card, letter deed, stock certificate, death certificate, magazine subscription, etc.)

Provide proof of decedent's business relations with the reporting company (ie: copies of statements, correspondence, receipts, policies, contract, etc.).

If the estate is OPEN: Provide owner's death certificate, current Letters of Administration/Letters of Testamentary. These Letters should be dated or stamped by the probate court within the last 6 months to one (1) year.

If the estate is CLOSED: Provide owner's death certificate, probate will, and Schedule of Distribution. **Note:** If the estate is closed, the personal representative may not claim: all heirs must claim individually OR each heir may authorize one person, in a notarized statement, to collect in their behalf.

If the property you are claiming is a Trust, provide current documentation showing the trust as active AND verification that you are currently trustee. (ie: recent correspondence or statements addressed to the trust, etc.) If the trust has been distributed, provide a copy of the trust and closing and distribution information

**PARENT, CUSTODIAN, GUARDIAN, CONSERVATOR, POWER OF ATTORNEY**

Provide verification of the owner's reported address (ie: previous address found on old utility bill, post card, letter deed, stock certificate, death certificate, magazine subscription, etc.)

Provide proof of owner's relationship with the reporting company (ie: copies of statements, correspondence, receipts, policies, contract, etc.).

Provide verification of the owner's social security number (ie: copy of social security card, tax return, etc.).

If claiming as a Parent to a minor child, provide verification that the owner is still a minor by supplying a copy of their birth certificate or school identification AND proof that you are the parent of that minor. If the Legal Custodian, Trustee, Guardian, etc. is different than Parent, continue.

If claiming as Custodian for a minor's account (ie: UGMA), provide proof that the owner is still a minor by supplying a copy of their birth certificate or school identification AND proof that you are the custodian of this minor. NOTE: If the owner is currently over 18 years of age, that owner must claim on their own.

If claiming as a Guardian, Conservator, Trustee or Power of Attorney for a reported owner or trust, provide current legal documentation appointing you a Conservator or Guardian.

NOTE: A power of Attorney is no longer valid after the protected individual's death.

**STOCKS AND REGISTERED BONDS**

If the property you are claiming is securities (stock or registered bond) or security related cash (liquidated stock), the original certificate(s) MUST BE delivered to our office.\*

If your investments were held by a broker or in book entry OR were part of an employee stock option plan, provide account statements verifying ownership.

**Note: Stocks held by the treasury may be subject to liquidation after one year.**

**\*An indemnity bond may be required for securities that have been lost, destroyed or stolen and have a value of over \$500.**

**BUSINESS**

Provide verification of the business' reported address (ie: previous address found on old utility bill, post card, letter deed, stock certificate, death certificate, magazine subscription, etc.).

Provide documentation showing that the business or company is presently operating (ie: current utility bill, current correspondence addressed to the company, etc.) AND that the claimant is authorized to act on its behalf (ie: letter from a corporate officer or a letter with the corporate seal included). Also, include verification of the business' tax identification number.

**Mergers / Dissolved Businesses:** Provide documentation showing the distribution of the assets on the dissolved corporation and / or documentation showing the transaction of a merged business.

**Please check our website ( [www.colorado.gov/payback](http://www.colorado.gov/payback) ) for the status of your claim.**