

# Request for Certificate of Notarial Record

1. I hereby request a certificate of the notarial record for the following notary journal entry or entries.
2. I will not use the requested information for any criminal or illegal purpose.
3. I will show my photo ID to the notary or I will include a copy of my photo ID with my request or payment.
4. I understand there is a fee of \$5 per record for this service, which includes retrieval of the information and the preparation and delivery of the certificate. Payment is attached or is due upon receipt of the requested certificate.
5. I understand the notary does not provide legal advice and does not keep copies of notarized documents, except for certified copies made.
6. Please deliver the certificate (check one): [ ] by mail [ ] by email

Month	Year	Name of Signer(s)	Document Type
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Requestor Name: \_\_\_\_\_  
Requestor Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Mail request and payment to:

=====

## Certificate of Notarial Record

State of Colorado  
County of \_\_\_\_\_

I, \_\_\_\_\_, a Colorado Notary Public, certify that I have reviewed the notarial record(s) held in my custody, on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and hereby verify the following facts as stated in the notarial record(s).

Date/Time	Type	Address Where Notarized	Document Description
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_ [Initials] No notarial record(s) were found matching the description for the month and year requested.

Signer's Name(s) Fee	Signer's Address/Phone	ID Description
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Additional Information

\_\_\_\_\_  
\_\_\_\_\_

Request Date \_\_\_\_\_ Requestor Name \_\_\_\_\_

(Notary Seal)

My commission expires:

Notary Public Signature \_\_\_\_\_